

From: Emma Phillips

Sent: 11 September 2026 14:18

Subject: Re: Proposed Archway at Langdale Court Entrance

Hi Sharon,

Following your helpful comments below, we've been considering how best to progress the feasibility work whilst ensuring the Town Council remains fully engaged throughout the process.

Given the Archway would ultimately be located on Town Council land and any future proposal would require the Town Council's support, we wondered whether the Council would be open to entering into a short, non-binding Memorandum of Understanding (MOU) with West Oxfordshire District Council.

Our thinking is that the MOU would simply set out a collaborative approach to the feasibility and design stages, including:

- Early and ongoing engagement with the Town Council throughout the design process.
- The opportunity for a Town Council representative to be involved in reviewing emerging design options.
- Consideration of the operational, access, maintenance and heritage matters you've highlighted in your email.
- An understanding that any preferred design option would be shared with the Town Council before any further progression is considered.

The intention would be to provide a clear framework for joint working during the feasibility stage only, rather than committing either council to the project or any future implementation.

Before we draft anything, it would be helpful to understand whether this is something the Town Council would be willing to consider in principle.

I'd be grateful for your thoughts.

Kindest regards

Emma Phillips

From: Sam Stronach

Sent: 02 September 2026 12:13

To: Sharon Groth

Subject: Re: Proposed Archway at Langdale Court Entrance

Hi Sharon,

It's encouraging to hear that there are no fundamental concerns with the location in principle. We fully recognise the practical considerations you've highlighted, particularly around emergency vehicle access, operational access for the Town Council's maintenance activities and seasonal lighting, and the need for any proposal to respect the heritage setting of the Corn Exchange and the wider conservation area.

At this stage, we are simply exploring the feasibility of the concept, so your comments provide valuable guidance for any future design work. We have also noted the points regarding the structure needing to be freestanding, as well as the need for clarity around ownership, maintenance and future responsibilities.

As the project develops and further information becomes available, including any initial designs or visualisations, we will continue to keep you and the Town Council updated on progress. We are keen to maintain an open dialogue throughout the process and ensure that any emerging proposals take account of the considerations you've outlined.

Many thanks again for your helpful response and guidance.

Kind regards,

Sam

Sam Stronach

Economic Development Manager